



**Principal, Vijaya Raje Government. Girls Post Graduate
College, Morar, Gwalior (M.P.)**

<https://vrgcollegegwalior.org>

Telephone ☎ No. 0751-2368329

(NAAC Accredited 'B+' Grade, October-2017)

E-mail: heggpgcmorgwa@mp.gov.in, iqacvrggw@gmail.com



E-Governance Policy

E-Governance policy is implemented in the following areas:-

Administration: -

Implementation of e-governance in the administration of the institute will be ensured to promote transparency & accountability. For this, the website of higher education M.P. serves as the key resource to implement the various policies designed by the Department of Higher Education, government of Madhya Pradesh.

The web address is <https://highereducation.mp.gov.in>. the website of the institute (<https://vrgcollegegwalior.org/>) will act as an information center. All the important notifications have to go live on the website. Biometric attendance and daily signature of the entire staff will be monitored strictly. The administrative office shall maintain the office record in digital mode. Students must be able to obtain maximum services in online mode. Gmail address for each student shall be made mandatory. E-service book is to be maintained.

Student admission & Support: -

An open transparent admission process will be followed as per the policy of the Department of Higher Education, government of Madhya Pradesh. The admission process shall be done through MP online. This policy will be implemented for U.G. first year and P.G. first Semester. The further promotion to successive classes shall be done through portal of Jiwaji university to which the college is affiliated. Fees deposition is also to be done through in MP online portal.

A dedicated scholarship Portal Madhya Pradesh Tribal Affairs & Scheduled Caste Welfare Automation System is to be used for disbursing the scholarship to the students.

Finance and Accounts: -

Integrated financial management and information system (IFMIS) is to be used for all financial transactions including salary. Profit and loss statement to be generated through software. Payments made and received are to be done through online mode such as NEFT, RTGS etc.

Examination: -

The college is an affiliated college and the examination conduction which include the filling of examination forms, release of admit cards, release of dockets and attendance sheets of examinee are to be generated online through the examination portal of Jiwaji university Gwalior. Sessional marks (CCE) and practical marks are to be uploaded on the website of Jiwaji university. Result of examination is also declared online.


CO-ORDINATOR
Vijaya Raje Govt Girls PG College
Morar-Gwl

